

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING MINUTES
Special Meeting - February 17, 2022 at 6:00 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Brennan called the meeting to order at 6:02 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on February 7, 2022.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will not be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery		X	
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools

Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Ms. Creighton led the Board in the Pledge of Allegiance.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include conducting a HIB appeal hearing.

WHEREAS, the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to conduct a HIB appeal hearing, wherein the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 22-AJ-042

Motion made by Dr. Riihimaki, seconded by Ms. Creighton, to adjourn the meeting of the Clinton Township Board of Education into executive session at 6:04 p.m.

By Consensus: 8 Ayes, 1 Absent

RECONVENE TO PUBLIC SESSION:**Action 22-AJ-043**

Motion made by Ms. Creighton, seconded by Ms. Oliver, to reconvene the meeting of the Clinton Township Board of Education into public session at 7:07 p.m.

By Consensus: 8 Ayes, 1 Absent

RECOGNITION OF THE PUBLIC:

- Ms. Brennan asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

FACILITIES/FINANCE:

Ms. Brennan - Chair; Dr. Blumenfeld, Mr. Rosa

Ms. Brennan requested a motion and a second on the following resolution, 22-FF-058.

22-FF-058 AWARD OF BID - ROUND VALLEY HVAC UPGRADES

Action Item 22-FF-058

AWARD OF BID - ROUND VALLEY HVAC UPGRADES

WHEREAS, the Board of Education publicly advertised and solicited for a re-bid for the capital project entitled “Gym & Cafeteria HVAC Upgrades at Round Valley School,” after initial bids were opened and previously rejected by the Board; and

WHEREAS, in accordance with that advertisement, one (1) bid was received, publicly opened and read aloud in the District Administrative Office on February 16, 2022; and

WHEREAS, WHL Enterprises Inc., T/A Bill Leary A/C & Heat, of Metuchen, New Jersey, submitted a base bid for the Project in the amount of \$811,500.00, inclusive of all project allowances; and

WHEREAS, there are no material defects in WHL Enterprises’ bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

WHEREAS, the Board of Education wishes to utilize certain funds from its capital reserve account to allow for the project’s construction and completion due to the bid amounts received and because the capital funds are necessary to cover any additional project costs over and above the project’s initial budget allocation, in accordance with *N.J.A.C. 6A:23A-14.1*, et seq. and *N.J.A.C. 6A:23-3* and *-4*, et seq.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, that the bid be awarded to:

WHL Enterprises, Inc., T/A Bill Leary A/C & Heat, 6 Green Street, Metuchen, NJ 08840, in the total amount of \$811,500.00, inclusive of the above-referenced bid allowance, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and

which the Board President and/or Business Administrator is thereafter authorized to execute on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to transfer all necessary funds from the Board of Education Capital Reserve Account to the appropriate budget line item(s), in the above-referenced amounts as necessary which may be over and above the project's initial budget allocation, in order to effectuate the Project's completion.

Board of Education Roll Call Vote on Action Item 22-FF-058

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion		2nd						Motioned	
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

8 Yes Votes, 1 Absent - Motion Carries

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include the superintendent search.

WHEREAS, the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to discuss the superintendent search, wherein the length of the executive session is expected to be approximately 30 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

Action 22-AJ-044

Motion made by Dr. Riihimaki, seconded by Ms. Creighton, to adjourn the meeting of the Clinton Township Board of Education into executive session at 7:09 p.m.

By Consensus: 8 Ayes, 1 Absent

RECONVENE TO PUBLIC SESSION:

Action 22-AJ-045

Motion made by Dr. Riihimaki, seconded by Ms. Kaltenbach, to reconvene the meeting of the Clinton Township Board of Education into public session at 8:05 p.m.

By Consensus: 8 Ayes, 1 Absent

ADJOURNMENT:

Action 22-AJ-046

Motion made by Ms. Creighton, seconded by Ms. Kaltenbach to adjourn the meeting of the Clinton Township Board of Education at 8:05 p.m..

By Consensus: 8 Ayes, 1 Absent

NEXT MEETING DATES:

March 12, 2022 (Board Retreat)

March 14, 2022

May 2, 2022

June 27, 2022

August 22, 2022

September 19, 2022

October 17, 2022

December 12, 2022

January 4, 2023 (Organization Meeting)

Respectfully submitted,



Mark Kramer
School Business Administrator/Board Secretary
Board of Education Approved: March 14, 2022